

SCHEDULE C – SELF EMPLOYMENT BUSINESS INFORMATION

Please include a copy of your last year's return. Please answer the following questions to the best of your knowledge. Some information may not apply to you; if so, please leave blank. If you have any questions in filling out this form, please let a member of our staff know. This form gives us the information needed to fill out the Schedule C properly and input the correct information for your business.

BUSINESS INFORMATION

Business Name _____
Principle business or profession _____
Are you the owner of the business? _____
Employer ID Number (if applicable) _____

INCOME

Summary of Gross Receipts | Yearly Total _____

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER

Did you use a log book to determine your gross receipts? YES NO
If NO, can you reasonably reconstruct your gross receipts? YES NO
How were you paid? (Circle all that apply) CASH CHECK CREDIT CARD
Did you receive a Form 1099-MISC, with box 7 filled in? YES NO
Did you receive a Form 1099-K for income? YES NO

EXPENSES

Did you use a log book to determine your expenses? YES NO
If NO, can you reasonably reconstruct your expenses? YES NO

ADVERTISING	COMMISSION	CONTRACT LABOR	EMPLOYEE BENEFIT PROGRAMS	INSURANCE (Other than Health)	INTEREST ON BUSINESS LOANS	MORTGAGE (Paid to bank)	OTHER
LEGAL AND PROFESSIONAL FEES	OFFICE EXPENSES	COST OF LAST YEAR'S TAX RETURN	EQUIPMENT RENT	BUSINESS PROPERTY RENT	REPAIRS AND MAINTENANCE	SUPPLIES	TAXES
MEALS	UTILITIES	OTHER EXPENSES					

VEHICLE

Please complete this section only if you are claiming vehicle expenses. Please Note: Driving to and from work is considered commuting and generally not deductible.

What type of vehicle are you using in your business?	_____
When did you place the vehicle in service for business purposes?	_____
What method are you using this year to claim expenses?	Standard Mileage Actual Expenses
Was the vehicle available for personal use?	_____
Was another vehicle available for personal use?	_____
Of the total number of miles you drive the vehicle during the past year, how many miles were:	
Business	_____
Commuting	_____
Personal	_____

COST OF GOODS SOLD

Did you pay anyone to work for you?	YES	NO
Did you issue a form 1099-MISC or form W-2?	YES	NO

If you do not have any business expenses, please provide an explanation:

Please provide any information you may think help American Tax Company, LLC. Accurately prepare your tax return:

I, _____, acknowledge that I have receipts and records regarding my personal business in my possession. I have provided the above summary to American Tax Company, LLC. For the preparation of my individual tax return but did/did not provide American Tax Company, LLC. With all of the receipts and records.

Taxpayer Signature

Date